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Township Clerk at 732-615-2014



Township of Middletown
Town Hall-Main Meeting Room
One Kings Highway
Middletown, NJ 07748

JANUARY 05, 2020 ANNUAL REORGANIZATION MEETING

ADMINISTRATION OF OATH OF OFFICE

1. Swearing in Committee Members- Rick W. Hibell
2. Swearing in Committee Members- Kevin M Settembrino

MEETING OPENS AT 10:00 A.M. - MEETING STATEMENT:

The notice requirements provided for in the Open Public Meetings Act have been satisfied. Notice of this meeting was properly given by transmission to The Star Ledger, The Independent, and Two River Times and by posting at the Middletown Township Municipal Building and filing with the Township Clerk all on January 10, 2019.

ROLL CALL

Committeeman Fiore x Committeeman Hibell x
Committeeman Perry x Committeeman Settembrino x
Committeewoman Snell x

PLEDGE OF ALLEGIANCE AND INVOCATION

Moment of silence to honor the troops serving worldwide defending our Constitutions, Freedoms, and Way of Life.

MAYOR'S OUTGOING ADDRESS

APPOINTMENT OF TOWNSHIP ATTORNEY

1. 20-01 Appointment of Township Attorney

ELECTION OF MAYOR AND OATH OF OFFICE

ELECTION OF DEPUTY MAYOR AND OATH OF OFFICE

PRESENTATION OF MAYOR'S ADDRESS

PRESENTATION OF DEPUTY MAYOR'S ADDRESS

OATH OF OFFICE FOR MIDDLETOWN FIRE DEPARTMENT OFFICERS

2. 20-02 Resolution Fire Department Officers

OATH OF OFFICE FOR MIDDLETOWN EMERGENCY MEDICAL SERVICES

3. 20-03 Resolution Middletown Emergency Medical Services (MEMS) Department Officers

Five Minute Recess

INTRODUCTION OF PROPOSED ORDINANCES

4. 2020-3279 Ordinance Amending Authorized Membership Of The Middletown Township Zoning Board Of Adjustment

JANUARY 05, 2020 ANNUAL REORGANIZATION MEETING

- [5.](#) 2020-3280 Ordinance Amending Authorized Membership Of The Middletown Economic Development Board
- [6.](#) 2020-3278 Ordinance Approving Entry Into A Contract Of Purchase For Real Property Identified As Block 502, Lots 1 And 7 (37-45 Leonardville Road), For The Provision Of 100% Affordable Housing For Income-Eligible Veterans

CONSENT AGENDA

- [7.](#) 20-04 Resolution Appointing Members to Various Boards and Commissions
- [8.](#) 20-05 Appointment of Police Chaplains
- [9.](#) 20-06 Appointment of Special Law Enforcement Officers - Class I, II and Special Crossing Guards
- [10.](#) 20-07 Appointment of Police Physicians
- [11.](#) 20-08 Appointment of Township Auditor
- [12.](#) 20-09 Appointment of Bond Counsel
- [13.](#) 20-10 Appointment of Conflict Counsel
- [14.](#) 20-11 Appointment of Consulting Engineers
- [15.](#) 20-12 Appointment of Employee Assistance Program Services
- [16.](#) 20-13 Appointment of Grant Writing Consultant
- [17.](#) 20-14 Appointment of Risk Management Consultant
- [18.](#) 20-15 Appointment of Special General Counsel
- [19.](#) 20-16 Resolution Appointing First Municipal Prosecutor
- [20.](#) 20-17 Resolution Appointing Second Municipal Prosecutor
- [21.](#) 20-18 Appointment of Third Party Claims Administrator
- [22.](#) 20-19 Resolution Awarding Third Party Health Care Claims Administration Services
- [23.](#) 20-20 Resolution Authorizing Contract for Dental Administrative and Network Services
- [24.](#) 20-21 Resolution Authorizing Contract for Prescription Administration Services
- [25.](#) 20-22 Resolution Annual Notice 2019
- [26.](#) 20-23 Resolution Setting Grace Period-Interest Rates
- [27.](#) 20-24 Resolution Accelerated Tax Sale
- [28.](#) 20-25 Resolution Authorizing Tax Collector To Process Certain Small Tax Refunds And Cancellations
- [29.](#) 20-26 Resolution Cancellation of Municipal Tax Sale Certificates
- [30.](#) 20-27 Resolution for Municipal Court Judges
- [31.](#) 20-28 Resolution Authorizing Official Newspapers
- [32.](#) 20-29 Resolution Official Searcher
- [33.](#) 20-30 Resolution Parliamentary Procedure
- [34.](#) 20-31 Resolution Public Defender
- [35.](#) 20-32 Resolution Standing Rules
- [36.](#) 20-33 Resolution Tax Searcher
- [37.](#) 20-34 Resolution Authorizing Execution of Equitable Sharing Agreement of Forfeited Assets with Department of Justice
- [38.](#) 20-35 Resolution Authorizing the Township of Middletown to Participate in the Defense Logistics Agency Law Enforcement Support Office 1033 Program
- [39.](#) 20-36 Resolution Authorizing Pre-Payment of Certain Bills for 2020
- [40.](#) 20-37 Resolution For Renewal Of Membership In The Monmouth Municipal Joint Insurance Fund
- [41.](#) 20-38 Resolution Appointing the Official Depositories for the Township
- [42.](#) 20-39 Resolution Authorizing the 2020 Temporary Budget Appropriations

OATH OF OFFICE FOR VOLUNTEER APPOINTMENTS

JANUARY 05, 2020 ANNUAL REORGANIZATION MEETING

TOWNSHIP COMMITTEE COMMENTS

PUBLIC COMMENTS

ADJOURNMENT

RESOLUTION NO. 20-

**TOWNSHIP OF MIDDLETOWN
COUNTY OF MONMOUTH**

RESOLUTION APPOINTING TOWNSHIP ATTORNEY

WHEREAS, pursuant to N.J.S.A. 40A:9-139 and § 4-32A of the Code of the Township of Middletown there exists a need to appoint a qualified individual as Township Attorney to serve as the municipal attorney and designated legal officer for the Township of Middletown; and

WHEREAS, § 4-32B of the Code of the Township of Middletown provides that the Township Attorney shall be compensated pursuant to the Township's applicable salary ordinance to provide representation in routine and reoccurring legal matters as defined pursuant to § 4-32C of the Code of the Township of Middletown; and

WHEREAS, while the Local Public Contracts Law (N.J.S.A. 40A:11-5(1)(a)) does not require competitive bidding for this position it was nevertheless advertised pursuant to the Fair and Open Process (N.J.S.A. 19:44A-20.5) with one submission having been received and considered for the position of Township Attorney; and

WHEREAS, Brian M. Nelson, Esq., has served as Township Attorney since 2009 and the Township Administrator has recommended reappointment for 2020.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Middletown in the County of Monmouth, State of New Jersey that Brian M. Nelson, Esq., 10 Highway 35, Red Bank, New Jersey 07701 is hereby appointed Township Attorney for 2020 to perform the duties prescribed pursuant to § 4-32C of the Code of the Township of Middletown and to be compensated pursuant to the Township's Salary Ordinance.

BE IT FURTHER RESOLVED that notice of this appointment shall be published by the Township Clerk in the Township's official newspaper.

RESOLUTION 20-

APPOINTMENT OF FIRE DEPARTMENT OFFICERS

BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MIDDLETOWN, IN THE COUNTY OF MONMOUTH, STATE OF NEW JERSEY,
as follows:

1. That the following individuals be and they are hereby appointed or reappointed members of the Fire Department pursuant to the "Code of the Township of Middletown" for a full term of one year commencing January 1, 2020 and terminating December 31, 2020.

FIRE CHIEF:	RUSSELL W. MOUNT, III
DEPUTY CHIEF:	JOHN FRIEDMANN
FIRST ASSISTANT:	BERNARD F. CHENOWETH, III
SECOND ASSISTANT:	JOHN WALTZ, JR.
THIRD ASSISTANT:	WILLIAM KANE, JR.

2. The Township Clerk shall send a certified copy of this resolution to each of the following:
 - a. Each appointee as listed above who shall present themselves before the Township Clerk to take and subscribe to the Oath of Office.
 - b. Fire Department

RESOLUTION NO. 20-

**RESOLUTION APPOINTING MIDDLETOWN EMERGENCY
MEDICAL SERVICES DEPARTMENT OFFICERS**

WHEREAS, pursuant to Chapter 28 of the Code of the Township of Middletown (“the Township”), as amended by Ordinance No. 2015-3147, the Township formed an Emergency Medical Services Department to be charged with providing administrative and operational oversight to the Township’s five independent volunteer first aid and rescue squads; and

WHEREAS, pursuant to § 28-3 “[t]he selection of officers and trustees of the EMS Department and their respective terms and conditions to qualify to serve in office shall be determined by the EMS Department’s bylaws, which shall be filed with the Township”; and

WHEREAS, the initial appointments having been requested to be made by the governing body of the Township.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Middletown in the County of Monmouth, State of New Jersey that the following officers shall be and are hereby appointed as the officers of the Middletown Emergency Medical Services Department for 2020:

1. Jim Kelly, Chief
2. Floyd Goldstein, Assistant Chief

ORDINANCE NO. 2020-

TOWNSHIP OF MIDDLETOWN
COUNTY OF MONMOUTH

ORDINANCE AMENDING AUTHORIZED MEMBERSHIP OF THE MIDDLETOWN
TOWNSHIP ZONING BOARD OF ADJUSTMENT

WHEREAS, pursuant to N.J.S.A. 40:55D-69 et seq. and Ordinance § 540-302, the Township of Middletown establishes the Middletown Township Zoning Board of Adjustment, comprised of seven regular members and four alternate members appointed by the Township Committee; and

WHEREAS, the Township Committee seeks to reduce the membership of the Zoning Board to include two alternate members.

NOW, THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Middletown in the County of Monmouth, State of New Jersey that the Code of the Township of Middletown be and is hereby amended, in relevant part, as follows:

SECTION 1. Amending § 540-302, titled "Zoning Board of Adjustment," as follows:

- A. **Establishment.** The Zoning Board of Adjustment presently in existence pursuant to N.J.S.A. 40:55D-69 is hereby authorized to consist of seven regular members and ~~four~~ two alternate members, who shall be residents of the Township and appointed by the Township Committee.
- B. **Terms.** The members of the Board of Adjustment shall continue until their respective terms expire. The term of each member shall be four years and the term of each alternate member shall be two years from January 1 of the year of their appointment, ~~provided that the initial term of Alternate No. 4 appointed under the authority of P.L. 2004, C. 105, shall be one year, and thereafter, two years.~~
- C: **Alternates.**
- (1) The Township Committee may appoint ~~four~~ two alternate members who shall be designated at the time of their appointment as "Alternate No. 1," and "Alternate No. 2," ~~"Alternate No. 3" and "Alternate No. 4."~~ Alternate members shall meet the same qualifications as regular members.

- (2) Alternate members may participate in discussions of the proceedings, but may not vote except in the absence or disqualification of a regular member. A vote shall not be delayed in order that a regular member may vote instead of an alternate member. In the event that a choice must be made as to which alternate member is to vote, alternate members shall vote in the order of their numerical designations.

D. – M. [NO CHANGES]

SECTION 2. Severability.

If any section, subsection or paragraph of this ordinance be declared unconstitutional, invalid or inoperative, in whole or in part, by a court of competent jurisdiction, such chapter, section subchapter or paragraph shall to the extent that is not held unconstitutional, invalid or inoperative remain in full force and effect and shall not affect the remainder of this ordinance.

SECTION 3. Repealer.

All ordinances and resolutions, and parts of ordinances and resolutions which are inconsistent with provisions of this ordinance shall be, and are hereby, repealed to the extent of any such inconsistency.

SECTION 4. Effective Date.

This ordinance shall take effect immediately after final adoption and approval pursuant to law.

ORDINANCE NO. 2020-

TOWNSHIP OF MIDDLETOWN
COUNTY OF MONMOUTH

ORDINANCE AMENDING AUTHORIZED MEMBERSHIP OF
THE MIDDLETOWN ECONOMIC DEVELOPMENT BOARD

WHEREAS, pursuant to Ordinance § 12-21 et seq., the Township of Middletown establishes the Middletown Economic Development Committee, comprised of one mayoral designee and six public members appointed by the Township Committee; and

WHEREAS, the Township Committee seeks to expand the membership of the Middletown Economic Development Committee to include eight public members.

NOW, THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Middletown in the County of Monmouth, State of New Jersey that the Code of the Township of Middletown be and is hereby amended, in relevant part, as follows:

SECTION 1. Amending § 12-22, titled “Membership,” as follows:

The membership of the MEDC shall consist of ~~seven~~ nine individuals, who shall serve with no compensation or benefits as follows:

- A. A Mayor's designee appointed annually with the first appointee's term expiring December 31, 2012.
- B. ~~Six~~ Eight public members, including at least three members of the local business community, appointed by the Township Committee to three-year terms, however, ~~initially~~ being staggered as follows:
 - (1) Seats one and two with the first appointee's term expiring December 31, 2012.
 - (2) Seat three and four with the first appointee's term expiring December 31, 2013.
 - (3) Seats five and six with the first appointee's terms expiring December 31, 2014.
 - (4) Seat seven with the first appointee's term expiring December 31, 2021.
 - (5) Seat eight with the first appointee's term expiring December 31, 2022.

SECTION 2. Severability.

If any section, subsection or paragraph of this ordinance be declared unconstitutional, invalid or inoperative, in whole or in part, by a court of competent jurisdiction, such chapter, section subchapter or paragraph shall to the extent that is not held unconstitutional, invalid or inoperative remain in full force and effect and shall not affect the remainder of this ordinance.

SECTION 3. Repealer.

All ordinances and resolutions, and parts of ordinances and resolutions which are inconsistent with provisions of this ordinance shall be, and are hereby, repealed to the extent of any such inconsistency.

SECTION 4. Effective Date.

This ordinance shall take effect immediately after final adoption and approval pursuant to law.

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ORDINANCE NO. 2020-

**TOWNSHIP OF MIDDLETOWN
COUNTY OF MONMOUTH**

**ORDINANCE APPROVING ENTRY INTO A CONTRACT OF PURCHASE FOR REAL
PROPERTY IDENTIFIED AS BLOCK 502, LOTS 1 AND 7 (37-45 LEONARDVILLE ROAD), FOR
THE PROVISION OF 100% AFFORDABLE HOUSING FOR INCOME-ELIGIBLE VETERANS**

WHEREAS, EZ Quick Food Store, Inc. ("Owner") is the owner of real property designated as Block 502, Lots 1 and 7, commonly known as 37-45 Leonardville Road ("Property"); and

WHEREAS, the Township of Middletown ("Middletown") seeks to enter into a Contract for Purchase of Real Estate (the "Agreement") for the Property, which sets forth the rights, duties and obligations of the parties; and

WHEREAS, Middletown intends to utilize the property to provide units of affordable housing to income-eligible veterans; and

WHEREAS, the acquisition of the Property is for the agreed price of Three Hundred Thirty Five Thousand Dollars (\$335,000), and is to be funded entirely through the Township's affordable housing trust fund with no borrowing; and

WHEREAS, Middletown's acquisition of the Property by ordinance is authorized by the Local Lands and Buildings Law, N.J.S.A. 40A:12-1 et seq.

NOW, THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Middletown, in the County of Monmouth, State of New Jersey, as follows:

SECTION 1. Acquisition of Property.

The Township of Middletown is hereby authorized to acquire fee simple title to the real property located at Block 502, Lots 1 and 7 on the official tax map of the Township of Middletown, commonly known as 37-45 Leonardville Road, for the total sum of Three Hundred Thirty Five Thousand Dollars (\$335,000), from its municipal affordable housing trust fund without any borrowing.

SECTION 2. Agreement of Sale.

The Township Committee of the Township of Middletown approves the terms and conditions of the Agreement attached hereto as Schedule A by and between the Township and the Owner, a copy of which is filed in the Office of the Township Clerk, subject to minor revisions thereto approved by the Township Administrator as

recommended by the Township Attorney that do not substantially modify the terms and conditions of the Agreement, provided that the total consideration paid under the Agreement is not increased.

SECTION 3. Delegation of Authority.

The Mayor, Township Attorney, and Township Clerk are hereby authorized and directed to take any and all steps reasonably necessary to effectuate the foregoing, including the execution of all documents required for the acquisition of the Property, including but not limited to the Agreement and other conveyance documents.

SECTION 4. Severability.

If any section, subsection or paragraph of this ordinance be declared unconstitutional, invalid or inoperative, in whole or in part, by a court of competent jurisdiction, such chapter, section subchapter or paragraph shall to the extent that is not held unconstitutional, invalid or inoperative remain in full force and effect and shall not affect the remainder of this ordinance.

SECTION 5. Repealer.

All ordinances and resolutions, and parts of ordinances and resolutions which are inconsistent with provisions of this ordinance shall be, and are hereby, repealed to the extent of any such inconsistency.

SECTION 6. Effective Date.

This ordinance shall take effect after final adoption and approval pursuant to law.

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RESOLUTION 20-04

RESOLUTION BY THE TOWNSHIP COMMITTEE, AUTHORIZING VARIOUS VOLUNTEER APPOINTMENTS TO THE BOARDS AND COMMISSIONS OF THE TOWNSHIP OF MIDDLETOWN, MONMOUTH COUNTY, NEW JERSEY

BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MIDDLETOWN, IN THE COUNTY OF MONMOUTH, STATE OF NEW JERSEY, as follows:

1. That the following individuals in Schedule A are hereby appointed members of their designated board or commission pursuant to the "Code of the Township of Middletown" for terms as set forth in Schedule A and Schedule B.
2. The Township Clerk shall send a certified copy of this resolution to each of the following:
 - a. Each appointee listed above who shall present themselves before the Township Clerk to take and subscribe to the Oath of Office.
 - b. Boards and Commissions

SCHEDULE A

Board Name	Position	Term Type	First Name	Last Name	Suffix	Term Begins	Term Ends
Clean Communities Advisory Committee	Seat 1	1 year	Colleen	Lapp		1-Jan-20	31-Dec-20
Clean Communities Advisory Committee	Seat 3	1 year	Valerie	Robertson		1-Jan-20	31-Dec-20
Clean Communities Advisory Committee	Seat 4	1 year	Kenneth	Walls		1-Jan-20	31-Dec-20
Clean Communities Advisory Committee	Seat 5	1 year	Joseph E.	Maloney		1-Jan-20	31-Dec-20
Clean Communities Advisory Committee	Seat 6	1 year	James	Van Nest		1-Jan-20	31-Dec-20
Community Affairs Council	Seat 10	3 years	Andrew	Zapcic		1-Jan-20	31-Dec-22
Community Affairs Council	Seat 8	3 years	Daniel	Scharfenberger		1-Jan-20	31-Dec-22
Community Affairs Council	Seat 9	3 years	Michael	Vitkansas		1-Jan-20	31-Dec-22
Community Assistance Network	Seat 1	1 year	Anthony S.	Perry		1-Jan-20	31-Dec-20

Community Assistance Network	Seat 2	1 year	William	George		1-Jan-20	31-Dec-20
Community Assistance Network	Seat 4	1 year	Richard	DeBenedetto		1-Jan-20	31-Dec-20
Community Assistance Network	Seat 5	1 year	Jeff	Kegley		1-Jan-20	31-Dec-20
Community Assistance Network	Seat 9	1 year	Kimberly	Kratz		1-Jan-20	31-Dec-20
Economic Development Board	Mayors Designee	1 year	Rick	Hibell		1-Jan-20	31-Dec-20
Economic Development Board	Seat 3	3 years	Peter	Wilkens		1-Jan-20	31-Dec-22
Environmental Commission	Alternate I	3 years	Matthew	Mauro		1-Jan-20	31-Dec-22
Environmental Commission	Alternate II	3 years	Robert	Schillberg	Jr	1-Jan-20	31-Dec-22
Environmental Commission	Seat 6	3 years	Cynthia	Bianchi		1-Jan-20	31-Dec-22
Green Team Advisory Committee	Seat 1	1 year	Katelyn	Krynski		1-Jan-20	31-Dec-20
Green Team Advisory Committee	Seat 10	1 year	Lynn	Mattei		1-Jan-20	31-Dec-20
Green Team Advisory Committee	Seat 2	1 year	Eugenio	Grano		1-Jan-20	31-Dec-20
Green Team Advisory Committee	Seat 3	1 year	Richard	DeBenedetto		1-Jan-20	31-Dec-20
Green Team Advisory Committee	Seat 4	1 year	Eric	Hoblitzell		1-Jan-20	31-Dec-20
Green Team Advisory Committee	Seat 5	1 year	Joseph E.	Maloney		1-Jan-20	31-Dec-20
Green Team Advisory Committee	Seat 6	1 year	Janet	Dellett		1-Jan-20	31-Dec-20
Green Team Advisory Committee	Seat 7	1 year	Anthony	Mercantante		1-Jan-20	31-Dec-20
Historic Preservation Committee	Seat 1	1 year	Matthew	Coombs		1-Jan-20	31-Dec-20
Historic Preservation Committee	Seat 2	1 year	Valerie	Slawson		1-Jan-20	31-Dec-20
Joint Shared Services and Consolidation	Seat 3	1 year	Anthony	Mercantante		1-Jan-20	31-Dec-20

Advisory Committee							
Joint Shared Services and Consolidation Advisory Committee	Seat 4	1 year	Anthony	Fiore		1-Jan-20	31-Dec-20
Landmarks Commission	Seat 5	4 years	Robert	Phelan		1-Jan-20	31-Dec-23
Library Board of Trustees	Seat 7	5 years	Susan	Kyrillos		1-Jan-20	31-Dec-24
Lincroft Senior Citizen Housing	Seat 8	5 years	Carmen	Peterson		1-Jan-20	31-Dec-24
Lincroft Senior Citizen Housing	Seat 9	5 years	Nadine	Ciparis		1-Jan-20	31-Dec-24
Middletown Arts Council	Liaison	1 year	Patricia	Snell		1-Jan-20	31-Dec-20
Middletown Housing Authority	Seat 6	5 years	Anthony	Panzica		1-Jan-20	31-Dec-24
Municipal Alliance against Drug and Alcoholism	Member	1 year	Frank	Self		1-Jan-20	31-Dec-20
Municipal Alliance against Drug and Alcoholism	Member	1 year	Robert	Bucco		1-Jan-20	31-Dec-20
Municipal Alliance against Drug and Alcoholism	Member	1 year	Donald	Antenucci		1-Jan-20	31-Dec-20
Municipal Alliance against Drug and Alcoholism	Member	1 year	Margaret	Bertorelli		1-Jan-20	31-Dec-20
Municipal Alliance against Drug and Alcoholism	Member	1 year	Kathy	Straniero		1-Jan-20	31-Dec-20
Municipal Alliance against Drug and Alcoholism	Member	1 year	Michael	Donlon		1-Jan-20	31-Dec-20
Municipal Alliance against Drug and Alcoholism	Member	1 year	Angela	Pepe-Lage		1-Jan-20	31-Dec-20
Municipal Alliance against Drug and Alcoholism	Member	1 year	Anthony S.	Perry		1-Jan-20	31-Dec-20

Municipal Alliance against Drug and Alcoholism	Member	1 year	Maureen	McGee		1-Jan-20	31-Dec-20
Municipal Alliance against Drug and Alcoholism	Member	1 year	James	Homiak		1-Jan-20	31-Dec-20
Municipal Alliance against Drug and Alcoholism	Member	1 year	Rebecca	Rean		1-Jan-20	31-Dec-20
Municipal Alliance against Drug and Alcoholism	Member	1 year	John	Maguire		1-Jan-20	31-Dec-20
Municipal Alliance against Drug and Alcoholism	Member	1 year	Gerard	Scharfenberger		1-Jan-20	31-Dec-20
Municipal Alliance against Drug and Alcoholism	Member	1 year	Daniel	Sullivan		1-Jan-20	31-Dec-20
Municipal Alliance against Drug and Alcoholism	Member	1 year	Mary Ellen	Walker		1-Jan-20	31-Dec-20
Municipal Alliance against Drug and Alcoholism	Member	1 year	Craig	Weber		1-Jan-20	31-Dec-20
Municipal Alliance against Drug and Alcoholism	member	1 year	Kristie	Kane		1-Jan-20	31-Dec-20
Municipal Alliance against Drug and Alcoholism	Member	1 year	Kimberly	Kratz		1-Jan-20	31-Dec-20
Municipal Alliance against Drug and Alcoholism	Member	1 year	Barbara	Miceli		1-Jan-20	31-Dec-20
Municipal Alliance against Drug and Alcoholism	Member	1 year	Debbie	Territo		1-Jan-20	31-Dec-20
Open Space Preservation Committee	Seat 3	1 year	Paul	Gleitz		1-Jan-20	31-Dec-20
Open Space Preservation Committee	Seat 5	1 year	Anthony	Mercantante		1-Jan-20	31-Dec-20
Open Space Preservation Committee	Seat 7	1 year	Michael	Kopec		1-Jan-20	31-Dec-20

Open Space Preservation Committee	Seat 8	1 year	Matthew	Mauro		1-Jan-20	31-Dec-20
Planning Board	Seat 10	4 years	Joseph	AmecAngelo		1-Jan-20	31-Dec-23
Recreation Advisory Committee	Seat 10	3 years	Stefanie	Markus		1-Jan-20	31-Dec-22
Safety Council	Seat 10	1 year	Raphael	Borgess		1-Jan-20	31-Dec-20
Safety Council	Seat 11	1 year	Cynthia	Bianchi		1-Jan-20	31-Dec-20
Safety Council	Seat 2	1 year	Anthony	Iacovone		1-Jan-20	31-Dec-20
Safety Council	Seat 3	1 year	Marcelo S.	Aguirre		1-Jan-20	31-Dec-20
Safety Council	Seat 4	1 year	Dominick	Donatelli		1-Jan-20	31-Dec-20
Safety Council	Seat 5	1 year	Edward "Buddy"	Skelly		1-Jan-20	31-Dec-20
Safety Council	Seat 6	1 year	Peter	Laimann		1-Jan-20	31-Dec-20
Safety Council	Seat 8	1 year	Robert	Pfleger		1-Jan-20	31-Dec-20
Safety Council	Seat 9	1 year	Joe	Shade		1-Jan-20	31-Dec-20
Veterans Affairs Committee	Seat 1	3 years	Tom	Hackett		1-Jan-20	31-Dec-22
Veterans Affairs Committee	Seat 2	3 years	Michael	Quilty		1-Jan-20	31-Dec-22
Volunteer Corps Advisory Committee	Seat 9	1 year	Anthony	Panzica		1-Jan-20	31-Dec-20
Youth Athletic Advisory Board	Seat 1	1 year	Michael	Adamson		1-Jan-20	31-Dec-20
Youth Athletic Advisory Board	Seat 10	1 year	James	Lennon		1-Jan-20	31-Dec-20
Youth Athletic Advisory Board	Seat 11	1 year	Joseph	Giunta		1-Jan-20	31-Dec-20
Youth Athletic Advisory Board	Seat 12	1 year	Joseph	Pitruzzello		1-Jan-20	31-Dec-20
Youth Athletic Advisory Board	Seat 13	1 year	Walter	Davis		1-Jan-20	31-Dec-20
Youth Athletic Advisory Board	Seat 2	1 year	Dean	Esposito		1-Jan-20	31-Dec-20
Youth Athletic Advisory Board	Seat 3	1 year	Mathew	Winters		1-Jan-20	31-Dec-20
Youth Athletic Advisory Board	Seat 4	1 year	Chris	Danish		1-Jan-20	31-Dec-20
Youth Athletic Advisory Board	Seat 5	1 year	Scott	Elias		1-Jan-20	31-Dec-20
Youth Athletic Advisory Board	Seat 6	1 year	Robert	Fischer		1-Jan-20	31-Dec-20
Youth Athletic Advisory Board	Seat 7	1 year	Christopher	Fisher		1-Jan-20	31-Dec-20
Youth Athletic Advisory Board	Seat 8	1 year	Mark	Payne		1-Jan-20	31-Dec-20
Youth Athletic Advisory Board	Seat 9	1 year	Luke	Sims		1-Jan-20	31-Dec-20
Zoning Board of Adjustment	Seat 6	4 years	Joseph	Zaccardo		1-Jan-20	31-Dec-23

SCHEDULE B

Board Name	Position	Term Type	First Name	Last Name	Term Begins	Term Ends
Clean Communities Advisory Committee	Seat 2	1 year	Amy	Sarrinikolaou	1-Jan-20	31-Dec-20
Library Board of Trustees	Seat 2	1 year	Matt	Ferri	1-Jan-20	31-Dec-20
Community Affairs Council	Seat 3	3 Year	Robert	Schillberg	1-Jan-19	31-Dec-21
Economic Development Board	Seat 4	3 years	Charles "Buddy"	Walters	1-Jan-20	31-Dec-22
Environmental Commission	Seat 1	3 years	Martin	Judd	1-Jan-18	31-Dec-20
Environmental Commission	Seat 7	3 years	Sue	Prabhu	1-Jan-20	31-Dec-22
Green Team Advisory Committee	Seat 8	1 year	Jacqueline	Reed	1-Jan-20	31-Dec-20
Green Team Advisory Committee	Seat 11	1 year	Pat	Miller	1-Jan-20	31-Dec-20
Joint Shared Services and Consolidation Advisory Committee	Seat 1	1 year	Anthony	Perry	1-Jan-20	31-Dec-20
Library Board of Trustees	Seat 1	1 year	Patricia	Snell	1-Jan-20	31-Dec-20
Lincroft Senior Citizen Housing	Seat 3	5 years	Roberta	Sheridan	1-Jan-17	31-Dec-21
Lincroft Senior Citizen Housing	Seat 4	5 years	Ryan	Clarke	1-Jan-18	31-Dec-22
Middletown Housing Authority	Seat 7	5 years	Paul	Johnson	1-Jan-20	31-Dec-24
Open Space Preservation Committee	Seat 1	1 year	Jacqueline	Reed	1-Jan-20	31-Dec-20
Open Space Preservation Committee	Seat 2	1 year	John	Spinelli	1-Jan-20	31-Dec-20
Open Space Preservation Committee	Seat 4	1 year	Victor	Wymbs	1-Jan-20	31-Dec-20
Open Space Preservation Committee	Seat 6	1 year	Anthony	Perry	1-Jan-20	31-Dec-20
Planning Board	Seat 1	1 year	Vlad	Berson	1-Jan-20	31-Dec-20
Planning Board	Seat 2	1 year	Kevin	Settembrino	1-Jan-20	31-Dec-20
Planning Board	Seat 5	2 year	John	Rentschler	1-Jan-20	31-Dec-21
Planning Board	Seat 3	2 year	Roseann	Eteson	1-Jan-20	31-Dec-20
Planning Board	Seat 9	2 Year	Steve	Schweizer	1-Jan-19	31-Dec-20
Poricy Park Conservancy	Liaison	1 year	Patricia	Snell	1-Jan-20	31-Dec-20
Sewerage Authority	Seat 5	5 years	Chris	Aveta	2-Feb-20	1-Feb-24
Sewerage Authority	Alternate 2	5 years	Roseann	Eteson	2-Feb-16	1-Feb-21

Zoning Board of Adjustment	Seat 5	4 years	Andrew	Bane	1-Jan-20	31-Dec-23
Zoning Board of Adjustment	Alternate 1	2 years	William	Hibell	1-Jan-20	31-Dec-21

RESOLUTION 20-_____

TOWNSHIP OF MIDDLETOWN

COUNTY OF MONMOUTH

APPOINTMENT OF POLICE CHAPLAINS

BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MIDDLETOWN, IN THE COUNTY OF MONMOUTH, STATE OF NEW JERSEY, as follows:

1. That the following individuals are hereby appointed Police Chaplains of Middletown Township for the year 2020:

REVEREND DR. DANIEL CORREA
REVEREND JOSEPH E. HEIN
FATHER DANIEL C. HESKO
REVEREND DONALD MAGAW
DEACON JAMES NEUBAUER, COLONEL, USMC (ret.)

2. The Township Clerk shall send a certified copy of this resolution to each of the following:
 - a. Each appointee as listed above who shall present themselves before the Township Clerk to take and subscribe to the Oath of Office.
 - b. Police Department

MIDDLETOWN TOWNSHIP COMMITTEE

Committee Member	Approved	Opposed	Abstain	Absent

CERTIFICATION

I, Heidi R. Brunt, Township Clerk of the Township of Middletown, hereby certify the foregoing to be a true copy of a resolution adopted by the Middletown Township Committee at their meeting held _____, 2020.

WITNESS, my hand and the seal of the Township of Middletown this ____ day of January, 2020.

HEIDI R. BRUNT, TOWNSHIP CLERK

RESOLUTION 20-_____
TOWNSHIP OF MIDDLETOWN
COUNTY OF MONMOUTH

**APPOINTMENT OF SPECIAL LAW ENFORCEMENT OFFICERS - CLASS I, II and SPECIAL
CROSSING GUARDS**

WHEREAS, the Township Administrator and Chief of Police have previously recommended that the structure of the Police Department be adjusted to include allowing the appointment of certain Special Law Enforcement Officers (Class I and Class II); and Special Crossing Guards.

WHEREAS, § 44-7B of the Code of the Township of Middletown (1996) was amended and supplemented by Ordinance No. 2015-3136; and

WHEREAS, the Chief of Police has complied with the provisions of N.J.S.A.40A:14-146.1 regarding the appointment of Special Law Enforcement Officers and Special Crossing Guards represents that the applicants named below meet all of the requirements set forth by statute and recommends the appointment.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MIDDLETOWN, IN THE COUNTY OF MONMOUTH, STATE OF NEW JERSEY, as follows:

1. That the following individuals are hereby appointed as Special Law Enforcement Officers – Class I, II, and Special Crossing Guards in the Middletown Township Police Department for the calendar year of 2020.

Special Law Enforcement Officers I –

**Francesco Lotorto
Austen McKnight
Robert Poss
Jason Stevenson
Natalie Mirenda**

Special Law Enforcement Officers II –

**David L. Chenoweth
Anthony J. Mercantante
Ryan A. Bruno
Nicolette Caprio
David T. Dillon
Rocco L. Serpico
Kyle P. Flanagan
Tyler J. Wilton**

Special Crossing Guards -

Matthew Viaud

2. The Township Clerk shall send a certified copy of this resolution to each of the following:
- a. Each appointee as listed above who shall present themselves before the Township Clerk to take and subscribe to the Oath of Office.
 - b. Police Department

MIDDLETOWN TOWNSHIP COMMITTEE

Committee Member	Approved	Opposed	Abstain	Absent

CERTIFICATION

I, Heidi R. Brunt, Township Clerk of the Township of Middletown, hereby certify the foregoing to be a true copy of a resolution adopted by the Middletown Township Committee at their meeting held _____, 2020

WITNESS, my hand and the seal of the Township of Middletown this ____ day of _____, 2020.

—

HEIDI R. BRUNT, TOWNSHIP CLERK

RESOLUTION 20-_____

TOWNSHIP OF MIDDLETOWN
COUNTY OF MONMOUTH

APPOINTMENT OF POLICE PHYSICIANS

BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MIDDLETOWN,
IN THE COUNTY OF MONMOUTH, STATE OF NEW JERSEY, as follows:

1. That the following individuals be and they are hereby appointed Police Physicians pursuant to the "Code of the Township of Middletown" for the year 2020.

DR. JARROD SHULMAN
MERIDIAN / RIVERVIEW OCCUPATIONAL HEALTH UNIT

For Department K9's
DR. BEVERLY J. DROZD, DVM
HOME VETERINARY SERVICES OF BELFORD

2. The Township Clerk shall send a certified copy of this resolution to each of the following:
 - a. Each appointee as listed above who shall present themselves before the Township Clerk to take and subscribe to the Oath of Office.
 - b. Police Department

MIDDLETOWN TOWNSHIP COMMITTEE

Committee Member	Approved	Opposed	Abstain	Absent

CERTIFICATION

I, Heidi R. Brunt, Township Clerk of the Township of Middletown, hereby certify the foregoing to be a true copy of a resolution adopted by the Middletown Township Committee at their meeting held _____, 2020.

WITNESS, my hand and the seal of the Township of Middletown this ____ day of January, 2020.

HEIDI R. BRUNT, TOWNSHIP CLERK

RESOLUTION NO. 20-

**TOWNSHIP OF MIDDLETOWN
COUNTY OF MONMOUTH**

**RESOLUTION AWARDING PROFESSIONAL
SERVICES CONTRACT FOR TOWNSHIP AUDITOR**

WHEREAS, pursuant to N.J.S.A. 40A:5-4 there exists a need for the Township to retain the services of a qualified Registered Municipal Accountant ("RMA") to conduct the Township's annual audit and related professional services as needed; and

WHEREAS, while the Local Public Contracts Law (N.J.S.A. 40A:11-5(1)(a)) does not require competitive bidding for this position, and whereas two bids received pursuant to the Fair and Open Process (N.J.S.A. 19:44A-20.5), which was reviewed by the Township Committee and the Township Administrator having recommended Suplee, Clooney & Company; and

WHEREAS, subject to the certification of availability of funds by the Chief Financial Officer, Robert Swisher, RMA of the firm of Suplee, Clooney & Company has agreed to serve as the Township Auditor for the sum of \$85,310 for 2020.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Middletown in the County of Monmouth, State of New Jersey that Robert Swisher, RMA of the firm of Suplee, Clooney & Company, 308 East Broad Street, Westfield, New Jersey 07090 is hereby awarded a professional services contract to serve as the Township Auditor for 2020 for the sum of \$85,310.

BE IT FURTHER RESOLVED that the Mayor and the Clerk are hereby authorized and directed to execute an Agreement for the provision of such professional services, a copy of which shall be maintained by the Clerk and advertised in the Township's official newspaper pursuant to law.

RESOLUTION NO. 20-

**TOWNSHIP OF MIDDLETOWN
COUNTY OF MONMOUTH**

**RESOLUTION AWARDING PROFESSIONAL
SERVICE CONTRACT FOR BOND COUNSEL**

WHEREAS, pursuant to § 4-32E of the Code of the Township of Middletown there exists a need to appoint an individual or law firm to serve as special counsel to the Township of Middletown as bond counsel as may be needed; and

WHEREAS, while the Local Public Contracts Law (N.J.S.A. 40A:11-5(1)(a)) does not require competitive bidding for this position it was nevertheless advertised pursuant to the Fair and Open Process (N.J.S.A. 19:44A-20.5) with three bids having been received and considered for the position of Bond Counsel by the Township Committee based upon recommendations provided by the Township Administrator to appoint Gibbons; and

WHEREAS, subject to the certification of availability of funds by the Chief Financial Officer, the law firm of Gibbons PC, One Gateway Center, Newark, New Jersey 07102, has qualified and agreed to provide legal counseling as Bond Counsel at transactional rates specified by contract in an amount estimated not to exceed \$30,000, exclusive of fees for filing fees, legal research, or other reasonable approved expenses.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Middletown in the County of Monmouth, State of New Jersey that the law firm of Gibbons PC is hereby awarded a professional services contract for the provision of legal services as Bond Counsel to the Township as needed during 2020 for an amount estimated not to exceed \$30,000.

BE IT FURTHER RESOLVED that the Mayor and the Clerk are hereby authorized and directed to execute an Agreement for the provision of such professional services, a copy of which shall be maintained by the Clerk and advertised in the Township's official newspaper pursuant to law.

RESOLUTION NO. 20-

**TOWNSHIP OF MIDDLETOWN
COUNTY OF MONMOUTH**

**RESOLUTION AWARDING PROFESSIONAL
SERVICE CONTRACTS FOR SPECIAL CONFLICTS COUNSEL**

WHEREAS, pursuant to § 4-32E of the Code of the Township of Middletown there exists a need to appoint individuals or law firms to serve as special counsel to the Township of Middletown to address legal matters in which the Township Attorney or General Special Counsel may have a conflict under the New Jersey Court Rules or other applicable laws or regulations; and

WHEREAS, while the Local Public Contracts Law (N.J.S.A. 40A:11-5(1)(a)) does not require competitive bidding for this position it was nevertheless advertised pursuant to the Fair and Open Process (N.J.S.A. 19:44A-20.5) with three bids having been received and considered; and

WHEREAS, based on the recommendation of the Township Administrator the law firms of Spiro Harrison and Cutolo & Barros have qualified and agreed to serve as Special Conflicts Counsel at rates of \$195 per hour and \$175 per hour respectively, exclusive of fees for witnesses, experts, filing fees, legal research, or other reasonable allowable expenses.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Middletown in the County of Monmouth, State of New Jersey that the law firms of Spiro Harrison and Cutolo & Barros are hereby awarded a professional services contracts for the provision of legal services as Special Conflicts Counsel to the Township as needed during 2020 for an estimated amounts not to exceed \$30,000 and \$10,000 respectively.

BE IT FURTHER RESOLVED that the Mayor and the Clerk are hereby authorized and directed to execute Agreements for the provision of such professional services, copies of which shall be maintained by the Clerk and advertised in the Township's official newspaper pursuant to law.

RESOLUTION NO. 19-

**TOWNSHIP OF MIDDLETOWN
COUNTY OF MONMOUTH**

**RESOLUTION AWARDING PROFESSIONAL SERVICES
CONTRACTS FOR QUALIFIED CONSULTING ENGINEERS**

WHEREAS, there exists a need for the Township to retain the services of qualified and licensed engineering firms to provide professional engineering services in relation to the maintenance of the Township's 400 miles of roadway, parks and facilities, and to provide planning and review services that cannot be addressed entirely by the Township Engineer; and

WHEREAS, while the Local Public Contracts Law (N.J.S.A. 40A:11-5(1)(a)) does not require competitive bidding for this position it was nevertheless advertised pursuant to the Fair and Open Process (N.J.S.A. 19:44A-20.5) with nine bids having been received and considered for the position of Qualified Consulting Engineer; and

WHEREAS, for 2020 again, the Township has determined to appoint multiple qualified consulting engineering firms to be assigned on a case-by-case basis by the Township Engineer based on expertise, availability and pricing; and

WHEREAS, based on the recommendation of the Township Administrator, the engineering firms of T&M Associates, CME Associates, Maser Consulting, Najarian Associates, and Jacobs are all qualified and have agreed to provide professional engineering services pursuant to the rate schedules provided for in their respective proposals for 2020, subject to the Certification of availability of funds being provided by the Chief Financial Officer.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Middletown in the County of Monmouth, State of New Jersey that the engineering firms of T&M Associates, CME Associates, Maser Consulting, Najarian Associates, and Jacobs are hereby offered and awarded professional services contracts to serve as Qualified Consulting Engineers for 2020 pursuant to the rate schedules provided for in their proposals for 2020.

BE IT FURTHER RESOLVED that the Mayor and the Clerk are hereby authorized and directed to execute Agreements for the provision of such professional services, copies of which shall be maintained by the Clerk and advertised in the Township's official newspaper pursuant to law.

RESOLUTION NO. 20-

**TOWNSHIP OF MIDDLETOWN
COUNTY OF MONMOUTH**

**RESOLUTION AWARDING NON-FAIR AND OPEN
CONTRACT FOR EMPLOYEE ASSISTANCE PROVIDER**

WHEREAS, the Township has found that it is beneficial to have in place an Employee Assistance Program, which is a third-party professional agency providing counseling and referral services for employees and their dependents, and the program has worked well for several years helping reduce the Township's health benefits and other costs; and

WHEREAS, the Township wishes to continue to retain the services of Preferred Behavioral Health Group, a non-profit organization, as its Employee Assistance Provider; and

WHEREAS, subject to the certification of availability of funds by the Chief Financial Officer, Preferred Behavioral Health Group is qualified and has agreed to provide professional services in relation to the provision of employee assistance.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Middletown in the County of Monmouth, State of New Jersey that Preferred Behavioral Health Group of Lakewood, New Jersey is hereby awarded a contract for the provision of the Township's employee assistance program as needed during 2020 for an amount estimated not to exceed \$6,000, plus \$60 per employee session to which such services are provided.

BE IT FURTHER RESOLVED that the Mayor and the Clerk are hereby authorized and directed to execute an Agreement for the provision of such professional services, a copy of which shall be maintained by the Clerk and advertised in the Township's official newspaper pursuant to law.

RESOLUTION NO. 20-

**TOWNSHIP OF MIDDLETOWN
COUNTY OF MONMOUTH**

**RESOLUTION AWARDING PROFESSIONAL SERVICE
CONTRACT FOR EXTRAORDINARY UNSPECIFIABLE
SERVICE FOR GRANT WRITING CONSULTANT**

WHEREAS, the Township of Middletown has sought the services of a grant writing consultant to seek out both public and private grant opportunities to help offset future increases in property taxes; and

WHEREAS, while the Local Public Contracts Law (N.J.S.A. 40A:11-5(1)(a)) does not require competitive bidding for this position as an extraordinary unspecifiable service, it was nevertheless advertised pursuant to the Fair and Open Process (N.J.S.A. 19:44A-20.5) with two responsive bids having been considered and upon the recommendation provided by the Township Administrator; and

WHEREAS, subject to the certification of availability of funds by the Chief Financial Officer, Millennium Strategies LLC has qualified and agreed to provide grant writing consulting services for a flat monthly retainer of \$3,000 inclusive of fees, travel and associated expenses.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Middletown in the County of Monmouth, State of New Jersey that Millennium Strategies LLC is hereby awarded a contract for grant writing consulting services for a flat monthly retainer of \$3,000 inclusive of fees, travel and associated expenses for 2020 for an estimated contract amount not to exceed \$36,000.

BE IT FURTHER RESOLVED that the Mayor and the Clerk are hereby authorized and directed to execute an Agreement for the provision of such services, a copy of which shall be maintained by the Clerk and advertised in the Township's official newspaper pursuant to law.

RESOLUTION NO. 20-

**TOWNSHIP OF MIDDLETOWN
COUNTY OF MONMOUTH**

**RESOLUTION AWARDING PROFESSIONAL SERVICES
CONTRACT FOR RISK MANAGEMENT CONSULTANT**

WHEREAS, the Township requires various insurance coverages, including automobile, general liability, workers compensation, employee health, prescription, dental, and other insurance coverages, and requires assistance in soliciting and reviewing insurance proposals and assessments as to traditional insurance coverages and policies as well as alternative forms of coverage through self-insurance, municipal self-insurance funds, and combinations of same, and requires the services of a licensed professional insurance brokers in order to solicit and assess such various insurance policies and carriers and alternative coverages and provide risk management consulting services, and also to serve as the risk management representative to the Monmouth County Joint Insurance Fund (JIF), through which the Township is also a participant and insured; and

WHEREAS, while the Local Public Contracts Law (N.J.S.A. 40A:11-5(m)) does not require competitive bidding for this position it was nevertheless advertised pursuant to the Fair and Open Process (N.J.S.A. 19:44A-20.5) with one bid having been received and considered for the position of Risk Management Consultant by the Township Committee based upon recommendations provided by the Township Administrator; and

WHEREAS, Allied Risk Management is qualified and has agreed to provide such insurance-related services with fees for insurance placement services anticipated to be paid through customary brokerage commissions and fees paid by the Insurance companies and/or Joint Insurance Funds to the broker/risk management consultant, and it is anticipated that the services provided will result in minimal or no direct cost to or payments by the Township.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Middletown in the County of Monmouth, State of New Jersey that Allied Risk Management, One International Blvd., Suite 405, Mahwah NJ 07495 is hereby awarded a professional services contract to serve as the Township's Risk Management Consultant for 2020.

BE IT FURTHER RESOLVED that the Mayor and the Clerk are hereby authorized and directed to execute an Agreement for the provision of such professional services, a copy of which shall be maintained by the Clerk and advertised in the Township's official newspaper pursuant to law.

RESOLUTION NO. 20-

**TOWNSHIP OF MIDDLETOWN
COUNTY OF MONMOUTH**

**RESOLUTION AWARDING PROFESSIONAL SERVICE
CONTRACTS FOR GENERAL SPECIAL COUNSEL**

WHEREAS, pursuant to § 4-32E of the Code of the Township of Middletown there exists a need to appoint individuals or law firms to serve as special counsel to the Township of Middletown to handle general litigation, transactions and other legal representation as may be needed; and

WHEREAS, while the Local Public Contracts Law (N.J.S.A. 40A:11-5(1)(a)) does not require competitive bidding for this position it was nevertheless advertised pursuant to the Fair and Open Process (N.J.S.A. 19:44A-20.5) with four bids having been received and considered for the position of General Special Counsel by the Township Committee and based upon recommendations provided by the Township Administrator recommends the appointment of Archer & Greiner PC and Collins, Vella & Casello, LLC; and

WHEREAS, subject to the certification of availability of funds by the Chief Financial Officer, the law firm of Archer & Greiner PC, 10 Highway 35, Red Bank, New Jersey 07701 is qualified and agrees to handle general litigation, transactions and other legal representation as needed for a flat fee of \$288,000 for 2020, plus a blended rate of \$195 per hour for affordable housing and Port Monmouth Flood Control matters, and other escrowed matters being set by applicable project escrow agreements, exclusive of fees for witnesses, experts, filing fees, legal research, title work, or other reasonable allowable expenses; and

WHEREAS, subject to the certification of availability of funds by the Chief Financial Officer, the law firm of Collins, Vella & Casello, LLC, 2317 Highway 34, Suite 1A, Manasquan, New Jersey 08736 is qualified and agrees to handle certain assigned matters at a blended hourly rate of \$175 per hour, exclusive of fees for witnesses, experts, filing fees, legal research, title work, or other reasonable allowable expenses.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Middletown in the County of Monmouth, State of New Jersey that the law firm of Archer & Greiner PC is hereby awarded a professional service contract for the provision of legal services as General Special Counsel to the Township to handle general litigation, transactions, and provide other legal representation as needed for a flat fee of \$288,000 (exclusive of allowable expenses) for 2020.

BE IT FURTHER RESOLVED that the law firm of Archer & Greiner PC may also charge a blended hourly rate of \$195 per hour for affordable housing related matters to be paid from the Township's Affordable Housing Trust Fund in an amount estimated not to exceed \$30,000 exclusive of allowable expenses.

BE IT FURTHER RESOLVED that the law firm of Archer & Greiner PC may also charge a blended hourly rate of \$195 per hour for Port Monmouth Flood Control or other escrowed matters in an amount estimated not to exceed \$60,000 exclusive of allowable expenses.

BE IT FURTHER RESOLVED by the Township Committee of the Township of Middletown in the County of Monmouth, State of New Jersey that the law firm of Collins, Vella & Casello, LLC is hereby awarded a professional service contract for the provision of legal services as General Special Counsel to the Township to handle certain assigned matters in an amount estimated not to exceed \$17,500 exclusive of allowable expenses for 2020.

BE IT FURTHER RESOLVED that the Mayor and the Clerk are hereby authorized and directed to execute Agreements for the provision of such professional services, copies of which shall be maintained by the Clerk and advertised in the Township's official newspaper pursuant to law.

RESOLUTION NO. 20-

**TOWNSHIP OF MIDDLETOWN
COUNTY OF MONMOUTH**

RESOLUTION APPOINTING FIRST MUNICIPAL PROSECUTOR

WHEREAS, pursuant to N.J.S.A. 2B:25-4 and § 4-33 of the Code of the Township of Middletown there exists a need to appoint a qualified attorney as a Municipal Prosecutor for the Township; and

WHEREAS, the Township maintains two Municipal Prosecutor positions for individual court days; and

WHEREAS, pursuant to Local Finance Notice 2005-32, such salaried appointed positions are not subject to the Fair and Open Process.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Middletown in the County of Monmouth, State of New Jersey that John Lane, Esq. is hereby appointed to the First Municipal Prosecutor's position for the Township of Middletown for 2020 to be compensated pursuant to the Township's applicable salary ordinance.

BE IT FURTHER RESOLVED that notice of these appointments shall be published by the Township Clerk in the Township's official newspaper.

RESOLUTION NO. 20-

**TOWNSHIP OF MIDDLETOWN
COUNTY OF MONMOUTH**

RESOLUTION APPOINTING SECOND MUNICIPAL PROSECUTOR

WHEREAS, pursuant to N.J.S.A. 2B:25-4 and § 4-33 of the Code of the Township of Middletown there exists a need to appoint a qualified attorney as a Municipal Prosecutor for the Township; and

WHEREAS, the Township maintains two Municipal Prosecutor positions for individual court days; and

WHEREAS, pursuant to Local Finance Notice 2005-32, such salaried appointed positions are not subject to the Fair and Open Process.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Middletown in the County of Monmouth, State of New Jersey that James Pastor, Esq. is hereby appointed to the second Municipal Prosecutor's position for the Township of Middletown for 2020 to be compensated pursuant to the Township's applicable salary ordinance.

BE IT FURTHER RESOLVED that notice of these appointments shall be published by the Township Clerk in the Township's official newspaper.

RESOLUTION NO. 20-

**TOWNSHIP OF MIDDLETOWN
COUNTY OF MONMOUTH**

**RESOLUTION AWARDING PROFESSIONAL INSURANCE-RELATED
SERVICES CONTRACT FOR THIRD PARTY ADMINISTRATION OF WORKERS
COMPENSATION, AUTOMOBILE AND GENERAL LIABILITY CLAIMS**

WHEREAS, the Township requires the services of a third party administrator to assist in the processing of the Township's various self-insured claims for worker's compensation, automobile and general liability; and

WHEREAS, while the Local Public Contracts Law (N.J.S.A. 40A:11-5(m)) does not require competitive bidding for this position as an insurance related contract, it was nevertheless advertised pursuant to the Fair and Open Process (N.J.S.A. 19:44A-20.5) with two bids having been received and considered for the position; and

WHEREAS, subject to the certification of availability of funds by the Chief Financial Officer, Inservco Insurance Services, Inc. is qualified and has agreed to serve as the Township's as third party administrator for the processing of self-insured workers compensation, automobile and general liability claims for 2020 for a flat rate of \$41,080 for the year.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Middletown in the County of Monmouth, State of New Jersey that Inservco Insurance Services, Inc., Two North Second Street, Harrisburg, PA 17101 is hereby awarded a professional services contract to serve as the Township's third party administrator for the processing of self-insured workers compensation, automobile and general liability claims for 2020 for a flat rate of \$41,080 for the year.

BE IT FURTHER RESOLVED that the Mayor and the Clerk are hereby authorized and directed to execute an Agreement for the provision of such professional services, a copy of which shall be maintained by the Clerk and advertised in the Township's official newspaper pursuant to law.

RESOLUTION NO. 20-

**TOWNSHIP OF MIDDLETOWN
COUNTY OF MONMOUTH**

**RESOLUTION AWARDING THIRD PARTY HEALTH
CARE CLAIMS ADMINISTRATION SERVICES**

WHEREAS, the Township of Middletown for the past several years has engaged the services of Qualcare, Inc., now Meritain Health, Inc., for the provision of employee and retiree health benefits claims administration services for its self-insured group health plan benefits programs; and

WHEREAS, the Township annually evaluates the service provided and fees charged and concluded, based on the recommendations of the Township's Assistant Administrator and insurance consultants to continue the services being provided by Meritain Health, Inc. in 2020; and

WHEREAS, authorization for the award of this contract does not require public bidding pursuant to N.J.S.A.40A:11-5(1)(m) as an insurance-related contract subject only to certification of availability of funds by the Chief Financial Officer.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Middletown that the Mayor and Township Clerk are hereby authorized and directed to execute a contract with Meritain Health, Inc., 1719 State Highway 10, Parsippany, New Jersey 07054 to provide health benefits claims administration services for the Township's self-insured health benefits programs for employees and retirees at the rates set forth in the contract attached hereto and made part hereof.

BE IT FURTHER RESOLVED that notice of this contract award shall be published by the Township Clerk in the Township's official newspaper and a complete copy of the contract be maintained by the Clerk.

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RESOLUTION NO. 20-

**TOWNSHIP OF MIDDLETOWN
COUNTY OF MONMOUTH**

**RESOLUTION AWARDING CONTRACT FOR
DELTA DENTAL ADMINISTRATIVE AND
NETWORK SERVICES**

WHEREAS, the Township of Middletown for the past several years has engaged the services of Delta Dental Plan of NJ, Inc. for providing dental claims administrative and dental network services as part of the health benefits for Township employees; and

WHEREAS, it is necessary to ratify and approve the continuation of that Contract for dental claims administrative and network services for the year 2020 with the administrative services and costs for an estimated cost not to exceed \$30,000; and

WHEREAS, authorization for the award of this contract as an extraordinary unspecifiable service does not require public bidding pursuant to N.J.S.A. 40A:11-5(1)(m) as an insurance-related contract subject only to certification of availability of funds by the Chief Financial Officer.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Middletown that the Mayor and Township Clerk are authorized to execute the agreement with Delta Dental Plan of NJ, Inc. for the provision of dental claims administrative and network services for the year 2020 for the Township health benefit program for employees at the administrative fees as set forth in the attached contract made part hereof for an estimated contract amount not to exceed \$30,000.

BE IT FURTHER RESOLVED that notice of this contract award shall be published by the Township Clerk in the Township's official newspaper and a complete copy of the contract be maintained by the Clerk.

RESOLUTION NO. 20-

**TOWNSHIP OF MIDDLETOWN
COUNTY OF MONMOUTH**

**RESOLUTION AWARDED CONTRACT FOR
PRESCRIPTION ADMINISTRATION SERVICES**

WHEREAS, the Township of Middletown for the past several years has engaged the services of BeneCard Services, Inc. for the provision of employee and retiree prescription claims administration services and Medicare drug subsidy services; and

WHEREAS, it is necessary to ratify and approve the continuation and extension of that contract for prescription services for the year 2020, and in order to maintain the continuity of said services, with a maximum estimated expenditure under said contract being estimated to be no more than \$32,000; and

WHEREAS, authorization for the award of this contract as an extraordinary unspecifiable service does not require public bidding pursuant to N.J.S.A.40A:11-5(1)(m) as an insurance-related contract subject only to certification of availability of funds by the Chief Financial Officer.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Middletown that the Mayor and Township Clerk are hereby authorized and directed to execute a contract with BeneCard Services, Inc. to provide prescription claims administrative and Medicare retiree drug subsidy services for the year 2020 for the Township health benefit program for employees and retirees at the rates set forth in the contract attached hereto and made part hereof in an amount estimated not to exceed \$32,000.

BE IT FURTHER RESOLVED that notice of this contract award shall be published by the Township Clerk in the Township's official newspaper and a complete copy of the contract be maintained by the Clerk.

RESOLUTION 20-
TOWNSHIP OF MIDDLETOWN
COUNTY OF MONMOUTH
ANNUAL MEETING NOTICE

WHEREAS, the Open Public Meetings Act (N.J.S.A. 10:4-6 et seq.) provides for the giving of the annual notice by public bodies of the time, date and location of the regular meetings of such public body to be held during the succeeding year; and

WHEREAS, the Open Public Meetings Act hereinafter referred to as The Act, authorizes a public body to make certain other determinations and take certain other actions in conformance therewith.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Middletown, as follows:

1. Regular meetings of this committee shall be held during the 2020 calendar year at 7:00 p.m. at the Middletown Township Municipal Building, Main Meeting Room, One Kings Highway, Middletown, New Jersey on the following dates:

January 21 (Tuesday)
February 18 (Tuesday)
March 16
April 20
May 18
June 15
July 20
August 17
September 21
October 19
November 16
December 21

Workshop meetings of the Middletown Township Committee shall be held during the 2020 calendar year at 7:00 p.m. at the Middletown Township Municipal Building, Conference Room, One Kings Highway, Middletown, New Jersey on the following dates:

February 3
March 2
April 6
May 4
June 1
September 8 (Tuesday)
October 5
December 7

* The Reorganization Meeting of the Township Committee for the year 2021 will be held on Sunday, January 3, 2021.

At all regular and workshop meetings of the Middletown Township Committee formal action will be taken on any matter subject to compliance with the Open Public Meetings Act respecting issuance of the “48-hour notice” containing the agenda for such regular and workshop meetings, to the extent known.

2. Executive Sessions will be held at 6:00 p.m. preceding each Regular Meeting and Workshop Meeting in 2020 to discuss personnel matters, labor relations, pending litigation and other matters permitted for closed session under N.J.S.A. 10:4-12. At 7:00 p.m., prior to each Executive Session, the Township Committee will convene in open session at which time an Executive Session Resolution specifying the general nature of the items to be discussed in Executive Session will be adopted in accord with N.J.S.A. 10:4-13. All such meeting sessions will be held in the Conference Room, Town Hall, One Kings Highway, Middletown, N.J., unless otherwise noted as per the law.

3. The following newspapers are hereby designated as the newspapers to receive any and all notices required or permitted to be given under The Act, shall including but not limited to Annual Notice and 48 hour notices, as needed:

- a. The Star Ledger, The Independent and The Two River Times, which are hereby designated and determined to be the official newspapers which have the greatest likelihood of informing the public within the area of jurisdiction of this Township of its meetings.

4. Copies of this Resolution and any revisions or modification thereof, certified to be true copies by the Clerk of this municipality, be disseminated and distributed as required by The Act as follows:

- a. The Star Ledger, The Independent and the Two River Times which are hereby designated and determined to be the official newspapers which have the greatest likelihood of informing the public within the area of jurisdiction of this Township of its meetings; and
- b. Filed with the Municipal Clerk of this municipality; and
- c. Mailed to such other person as may be entitled thereto under the terms of the Act and this Resolution.

5. Pursuant to N.J.S.A. 10:4-19, the Municipal Clerk is hereby authorized and directed to mail such notice as may be required and authorized under the Act to any person requesting the same providing that person has first complied with the following terms and conditions:

- a. Any and all request for notice under the act shall be made in writing either by letter or by signing a request list to be maintained in the Office of the Municipal Clerk.
6. Take further notice that further resolutions may be adopted at these public meetings and/or workshop meetings providing for the Township Committee to meet in executive session specifying matters to be discussed requiring confidentiality and/or of a privileged nature as permitted by N.J.S.A. 10:4-12 and 13.
7. Take further notice that regular public and/or workshop meetings or executive session may be canceled or adjourned. Rescheduled regular public and/or workshop meetings shall be duly advertised with appropriate notice being provided.

RESOLUTION 20-
SETTING GRACE PERIOD AND INTEREST RATES FOR TAXES
FOR CALENDAR YEAR 2020

WHEREAS, N.J.S.A. 54:4-67 permits the Governing Body to fix the rate of interest to be charged for nonpayment of taxes or assessments subject to any abatement or discount for late payment of taxes or assessments as provided by law; and

WHEREAS, any unpaid taxes and municipal charges constitute an unfair burden on those taxpayers who pay their taxes and municipal charges in a timely manner and delinquent taxpayers should be required to carry their share of the tax burden; and

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Township of Middletown, County of Monmouth, State of New Jersey, that the property taxes shall be due and payable quarterly on February 1st, May 1st, August 1st and November 1st for the year 2020, with a ten day grace period, after which dates, if unpaid, shall become delinquent, with interest charges as set for below and reverting back to the due date on any quarterly installment of taxes. The Tax Collector is hereby authorized and directed to charge, subject to any abatement or discount for the late payment of taxes as provided by law:

1. Eight percent (8%) per annum on the first \$1,500.00 of taxes delinquent after due date; and
2. Eighteen percent (18%) per annum on any amount in excess of \$1,500.00 of taxes delinquent after due date; and
3. Any 2020 municipal charges remaining unpaid on the 11th day of the 11th month of the fiscal year will be subject to Tax Sale.
4. If the delinquency is in excess of \$10,000.00 and remains in arrears beyond December 31, an additional penalty of 6% shall be charged against the delinquency.

RESOLUTION 20-

**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF
MIDDLETOWN AUTHORIZING AN ACCELERATED TAX SALE**

WHEREAS, NJSA 54:5-19 permits a municipality to sell liens on delinquent municipal charges prior to the close of the Calendar Year 2020 and

WHEREAS, the Township of Middletown has realized an exceptional tax collection rate through this process, and

WHEREAS, the Township of Middletown CY 2020 Budget has anticipated continuing an Accelerated Tax Sale;

NOW, THEREFORE, BE IT RESOLVED, that the Tax Collector of the Township of Middletown is hereby authorized to conduct an Accelerated Tax Sale for the Calendar Year 2020.

BE IT FURTHER RESOLVED, that the Township Clerk is directed to file two certified copies of this resolution with the Director of Local Government Services.

Debra Marchetti
Tax Collector

Colleen Lapp
Chief Financial Officer

Anthony Mercantante
Township Administrator

Brian Nelson
Township Attorney
Certified as to Form

RESOLUTION NO. 20-

**TOWNSHIP OF MIDDLETOWN
COUNTY OF MONMOUTH**

**RESOLUTION AUTHORIZING TAX COLLECTOR TO PROCESS CERTAIN
SMALL TAX REFUNDS AND CANCELLATIONS**

WHEREAS, N.J.S.A. 40A:5-17.1(a) authorizes the Township Committee to appoint a municipal employee to process property tax refunds of less than \$10.00 without further action of the governing body; and

WHEREAS, N.J.S.A. 40A:5-17.1(b) authorizes the Township Committee to appoint a municipal employee to process the cancellation of any property tax refund, delinquency, or charges and fees imposed by the municipality of less than \$10.00 without further action of the governing body; and

WHEREAS, in order to realize efficiencies for the benefit of its residents, the Township seeks to appoint and authorize its Tax Collector, Debra Marchetti, CTC, Tax Collector, to complete the foregoing.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Middletown, in the County of Monmouth, State of New Jersey, that it hereby appoints and authorizes its Tax Collector, Debra Marchetti, CTC, to process certain small tax refunds and cancellations, to the full extent permitted by N.J.S.A. 40A:5-17.1, for the remainder of calendar year 2020.

RESOLUTION 19-57

**TOWNSHIP OF MIDDLETOWN
COUNTY OF MONMOUTH**

**RESOLUTION AUTHORIZING MAYOR TO EXECUTE
CANCELLATIONS OF MUNICIPAL TAX SALE CERTIFICATES**

WHEREAS, pursuant to N.J.S.A. 54:5-55 and 54:5-58, the governing body or other officer of the municipality may act to authorize the cancellation of municipal tax sale certificates; and

WHEREAS, the Township of Middletown's Tax Collector has recommended that a resolution be adopted clarifying the Township's policy that the governing body authorizes the Mayor to execute cancellations of municipal tax sale certificates.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Middletown in the County of Monmouth, State of New Jersey that, as directed by the Township's Tax Collector, the Mayor and Township Clerk are hereby authorized to execute tax sale certificates for cancellation upon redemption without the necessity of the governing body passing a resolution for each individual certificate.

MIDDLETOWN TOWNSHIP COMMITTEE

Committee Member	Approved	Opposed	Abstain	Absent
Mayor Perry	X			
A. Fiore	X			
R. Hibell	X			
K. Settembrino	X			
P. Snell	X			

CERTIFICATION

I, Kaaren Sena, Acting Deputy Township Clerk of the Township of Middletown, hereby certify the foregoing to be a true copy of a resolution adopted by the Middletown Township Committee at their meeting held January 6, 2019.

WITNESS, my hand and the seal of the Township of Middletown this 6th day of January 2019.

KAAREN SENA, ACTING DEPUTY CLERK

RESOLUTION NO. 20-

**TOWNSHIP OF MIDDLETOWN
COUNTY OF MONMOUTH**

**RESOLUTION APPOINTING JUDGES FOR
THE MIDDLETOWN MUNICIPAL COURT**

WHEREAS, pursuant to N.J.S.A. 2B:12-4, the term of the Township's prior municipal court judge expired effective December 31, 2016, therefore, requiring a new appointment for a full three-year term commencing January 1, 2020 expiring December 31, 2023; and

WHEREAS, pursuant to N.J.S.A. 2B:12-5(1), the Township sought consent of the Assignment Judge of the Monmouth Vicinage of the New Jersey Superior Court to appoint a second judge to help address the Municipal Court's current backlog and the implementation of the new bail reform law; and

WHEREAS, pursuant to an Order entered on December 28, 2016, the Hon. Lisa P. Thornton, A.J.S.C., has authorized the appointment of a second Judge of the Municipal Court; and

WHEREAS, the Township wishes to appoint James E. Berube, Jr., Esq., who has been serving in an acting capacity the past year, to serve as Presiding Judge of the Municipal Court for a full term commencing January 1, 2020 expiring December 31, 2023 pursuant to N.J.S.A. 2B:12-4; and

WHEREAS, the Township wishes to appoint Steven P. Monaghan, Esq. to the second seat to serve as a Judge of the Municipal Court for a full term commencing January 1, 2020 expiring December 31, 2023 pursuant to N.J.S.A. 2B:12-5(1) and N.J.S.A. 2B:12-4.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Middletown in the County of Monmouth, State of New Jersey that James E. Berube, Jr., Esq. is hereby appointed to serve for a full term as Presiding Judge of the Municipal Court and Steven P. Monaghan, Esq. is hereby appointed to serve a full term as a Judge of the Municipal Court, each to be compensated pursuant to the Township's applicable salary ordinance.

BE IT FURTHER RESOLVED that notice of these appointments shall be published by the Township Clerk in the Township's official newspaper.

RESOLUTION 20-

ESTABLISHMENT OF OFFICIAL NEWSPAPERS

BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MIDDLETOWN, COUNTY OF MONMOUTH, STATE OF NEW JERSEY, as follows:

1. During the year 2020, the official newspapers for this municipality shall be The Star Ledger, The Independent and The Two River Times pursuant to NJSA 40:53-1 and NJSA 40:53-2.

2. A certified copy of this resolution shall be provided by the Township Clerk to each of the following:

- a. The Independent
- b. The Two River Times
- c. The Star Ledger

RESOLUTION 20-

APPOINTMENT OF OFFICIAL SEARCHER

BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MIDDLETOWN, COUNTY OF MONMOUTH, STATE OF NEW JERSEY, as follows:

1. Heidi R. Brunt, Township Clerk, be and is hereby appointed Official Searcher for improvements made or to be made and assessed locally for the year 2020.
2. A certified copy of this resolution shall be provided by the Township Clerk to each of the following:
 - a. Township Clerk
 - b. Comptroller

RESOLUTION 20-

ESTABLISHING ROBERTS RULES OF ORDER

BE IT RESOLVED by the Township Committee of the Township of Middletown, County of Monmouth and State of New Jersey that the Township Committee will adopt Robert's Rules of Order for use as parliamentary procedure for all Township Committee Meetings.

RESOLUTION NO. 20-

**TOWNSHIP OF MIDDLETOWN
COUNTY OF MONMOUTH**

RESOLUTION APPOINTING MUNICIPAL PUBLIC DEFENDER

WHEREAS, pursuant to N.J.S.A. 2B:24-3 there exists a need to appoint a qualified attorney as Municipal Public Defender for the Township; and

WHEREAS, pursuant to Local Finance Notice 2005-32, such salaried appointed positions are not subject to the Fair and Open Process, but with potential expenditures estimated not to exceed \$15,000, below the bid threshold for the application of the Fair and Open Process that are subject to the certification of availability of funds by the Chief Financial Officer.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Middletown in the County of Monmouth, State of New Jersey that Stanley Werse, Esq. is hereby appointed Municipal Public Defender for the Township of Middletown for 2020 to be compensated pursuant to the Township's applicable salary ordinance and at an hourly rate specified by ordinance for matters in the Superior Court that may be reimbursed by individuals utilizing the services of the Public Defender.

BE IT FURTHER RESOLVED that notice of this appointment shall be published by the Township Clerk in the Township's official newspaper.

RESOLUTION NO. 20-

ESTABLISHING STANDING RULES

WHEREAS, Article 2-6(d) provides for the Township Committee to establish rules of order for Township meetings; and

WHEREAS, it is the desire of the Township Committee to provide for effective and productive township meetings, to hear from its residents in a timely manner, and to conduct the large volume of township business within the time constraints available at public meetings in a more orderly, productive manner.

NOW, THEREFORE, BE IT RESOLVED that the attached Standing Rules for Regular Meetings of the Township Committee be established, adopted, and utilized as rules of order governing the conduct of all meetings of the Township Committee.

STANDING RULES FOR MEETINGS OF THE TOWNSHIP COMMITTEE

1. The Mayor or other Committeeperson acting as the Mayor shall act as the Chair of meetings of the Township Committee.
2. Any persons desiring to speak on either an ordinance or during the public comment section shall raise their hand and must be recognized by the Chair before speaking. All comments by the members of the public shall be made from the podium after first having been recognized by the Chair.
4. As to the public comment portion of the meeting, all persons recognized to speak may speak once for a maximum of five minutes.
5. Any speaker who exceeds these time limits shall be ruled out of order and subject to removal. Each five minute period is personal to each speaker and made not be ceded to another person.
6. No profanity shall be permitted. Any person who uses profanity may be ruled out of order and subject to removal.
7. Questions or comments of the public should be directed to the Chair. If appropriate, the Chairperson may direct and recognize a staff employee or professional of the Township to respond. The Chair may request that any question asked of the Township Committee or its staff or professionals which, due to its complexity or need for research or factual investigation cannot be answered immediately, be placed in writing by the inquirer and directed to the appropriate Township official and that an answer be provided to the inquirer as soon as possible.
8. Any of these Standing Rules may be suspended for a particular matter by vote of a majority of the Township Committee present at the meeting.
9. As to Township Committee meetings, members or invited guests may participate via conference call video conference or skype. Members of the Township Committee are permitted to vote via these telecommunications capabilities.

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RESOLUTION 20-

APPOINTMENT OF TAX SEARCHER

BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MIDDLETOWN, COUNTY OF MONMOUTH, STATE OF NEW JERSEY,
as follows:

1. Debra Marchetti, Tax Collector, be and he is hereby appointed Official Searcher for improvements made or to be made and assessed locally for the year 2020.
2. A certified copy of this resolution shall be provided by the Township Clerk to each of the following:
 - a. Debra Marchetti
 - b. Comptroller

RESOLUTION NO. 20-___

TOWNSHIP OF MIDDLETOWN

COUNTY OF MONMOUTH

**RESOLUTION AUTHORIZING EXECUTION OF EQUITABLE SHARING AGREEMENT OF
FORFEITED ASSETS WITH DEPARTMENT OF JUSTICE**

WHEREAS, the Middletown Township Police Department has applied for a pro rata share of forfeited assets from the U.S. Department of Justice derived from criminal prosecutions; and

WHEREAS, to receive such funds an Equitable Sharing Agreement must be entered with the U.S. Department of Justice on an annual basis.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Middletown in the County of Monmouth, State of New Jersey that the Township Committee hereby authorizes and directs the Mayor and Chief of Police to execute an Equitable Sharing Agreement with the U.S. Department of Justice via the electronic portal by the agency administrator pursuant to the terms and conditions of the Agreement attached hereto and made part hereof.

MIDDLETOWN TOWNSHIP COMMITTEE

Committee Member	Approved	Opposed	Abstain	Absent
Mayor				
Deputy Mayor				

CERTIFICATION

I, Heidi R. Brunt, Township Clerk of the Township of Middletown, hereby certify the foregoing to be a true copy of a resolution adopted by the Middletown Township Committee at their meeting held _____, 2020.

Witness, my hand and the seal of the Township of Middletown this ____ day of _____, 2020.

HEIDI R. BRUNT, TOWNSHIP CLERK

RESOLUTION NO. 20-_____

**TOWNSHIP OF MIDDLETOWN
COUNTY OF MONMOUTH**

RESOLUTION AUTHORIZING THE TOWNSHIP OF MIDDLETOWN, THROUGH THE MIDDLETOWN TOWNSHIP POLICE DEPARTMENT, TO PARTICIPATE IN THE DEFENSE LOGISTICS AGENCY LAW ENFORCEMENT SUPPORT OFFICE 1033 PROGRAM TO ENABLE THE MIDDLETOWN TOWNSHIP POLICE DEPARTMENT TO REQUEST AND ACQUIRE EXCESS DEPARTMENT OF DEFENSE EQUIPMENT.

WHEREAS, the United State Congress authorized the Defense Logistics Agency (DLA) Law Enforcement Support Office (LESO) 1033 Program the Program to make use of excess Department of Defense personal property by making that personal property available to municipal, county and State law enforcement agencies; and

WHEREAS, DLA rules mandate that all equipment acquired through the 1033 Program remain under the control of the requesting law enforcement agency; and

WHEREAS, participation in the 1033 Program allows municipal and county law enforcement agencies to obtain property they might not otherwise be able to afford in order to enhance community preparedness, response, and resiliency; and

WHEREAS, although property is provided through the 1033 Program at no cost to municipal and county law enforcement agencies, these entities are responsible for the costs associated with delivery, maintenance, fueling, and upkeep of the property, and for specialized training on the operation of any acquired property; and

WHEREAS, N.J.S.A. 40A:5-30.2 requires that the governing body of the municipality or county approve, by a majority of the full membership, both enrollment in, and the acquisition of any property through, the 1033 Program; and

NOW THEREFORE BE IT RESOLVED by the **TOWNSHIP COMMITTEE** of the **TOWNSHIP OF MIDDLETOWN** that the **MIDDLETOWN TOWNSHIP POLICE DEPARTMENT** is hereby authorized to enroll in the 1033 Program for a one-year period from January 1st, 2020 to December 31st, 2020; and

BE IT FURTHER RESOLVED, that the **MIDDLETOWN TOWNSHIP POLICE DEPARTMENT** is hereby authorized to acquire items of non-controlled property designated "DEMIL A", which may include office supplies, office furniture, computers, electronic equipment, generators, field packs, non-military vehicles, clothing, traffic and transit signal systems, exercise equipment, farming and moving equipment, storage devices

and containers, tools, medical and first aid equipment and supplies, personal protection equipment and supplies, construction materials, lighting supplies, beds and sleeping mats, wet and cold weather equipment and supplies, respirators, binoculars, and any other supplies or equipment of a non-military nature identified by the LEA, if it shall become available in the next twelve months, based on the needs of the **MIDDLETOWN TOWNSHIP POLICE DEPARTMENT**, without restriction; and

BE IT FURTHER RESOLVED that **MIDDLETOWN TOWNSHIP POLICE DEPARTMENT** is authorized to acquire "DEMIL B through Q" property, if it shall become available in the next six months, upon passage of a separate resolution specifying the type of controlled property sought; and

BE IT FURTHER RESOLVED that the Chief of Police or his designee shall develop and implement a full training plan and policy for the maintenance and use of the acquired property; and

BE IT FURTHER RESOLVED that the **MIDDLETOWN TOWNSHIP POLICE DEPARTMENT** shall provide a quarterly accounting of all property obtained through the 1033 Program which shall be available to the public upon request; and

BE IT FURTHER RESOLVED that this Resolution shall take effect immediately shall be valid to authorize requests to acquire "DEMIL A" property that may be made available through the 1033 Program until December 31st, 2020 and requests to acquire "DEMIL B through Q" property that may be made available through the 1033 Program until June 30th, 2020.

1. The Township Clerk shall send a certified copy of this resolution to each of the following:
 - a. Police Department

MIDDLETOWN TOWNSHIP COMMITTEE

Committee Member	Approved	Opposed	Abstain	Absent

CERTIFICATION

I, Heidi R. Brunt, Township Clerk of the Township of Middletown, hereby certify the foregoing to be a true copy of a resolution adopted by the Middletown Township Committee at their meeting held _____, 2020.

WITNESS, my hand and the seal of the Township of Middletown this _____ day of January, 2020.

HEIDI R. BRUNT, TOWNSHIP CLERK

RESOLUTION NO. 20-

**TOWNSHIP OF MIDDLETOWN
COUNTY OF MONMOUTH**

RESOLUTION AUTHORIZING PRE-PAYMENT OF CERTAIN BILLS FOR 2020

WHEREAS, the Township of Middletown has budgeted funds for payment of obligations including, utilities, payroll, debt service, governmental fees and other statutory payments, insurance, and for the advertising, printing and mailing costs of the Township; and

WHEREAS, the payment of these items occasionally arrives out of time for placement on the next available list of bills and claims, thereby inadvertently placing these bills and mailings in arrears because of the schedule of meetings; and

WHEREAS, the Township's Chief Financial Officer and Township Attorney have advised that the governing body may provide for the pre-payment of these items, so that they may be paid in a timely manner without penalty.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Middletown in the County of Monmouth, State of New Jersey that the Chief Financial Officer be and is hereby authorized and directed to make pre-payment of the following items prior to the same appearing on the next meeting's list of bills and claims:

1. Utilities (electric, gas, water, sewer and telephone, cellular telephone, gasoline, diesel fuel, internet providers, etc.).
2. Township payroll and payroll agencies.
3. Debt service as evidenced by pre-authorized bonds and/or notes.
4. Health, dental and other insurance premiums and/or claims.
5. Governmental fees and other statutory payments (school, county, sewage authority, state and county fees).
6. Bills pertaining to the advertising, printing and mailing costs of the Township.
7. Third party fees collected through pre-authorized credit/debit card processing.
8. Bills where vendor discounts are granted for timely payment. Example 2% discount for payments made within 10 days. Maximum dollar amount allowed is \$20,000.
9. Inter-fund Obligations

10. Purchase of Investments

11. Other items with written authorization of the Township Administrator.

Committee Member	Approved	Opposed	Abstain	Absent
Mayor Perry				
A. Fiore				
R. Hibell				
K. Settembrino				
P. Snell				

CERTIFICATION

I, Heidi R. Brunt, Township Clerk of the Township of Middletown, hereby certify the foregoing to be a true copy of a resolution adopted by the Middletown Township Committee at their meeting held January 5, 2020.

WITNESS, my hand and the seal of the Township of Middletown this 5th day of January 2020.

HEIDI BRUNT
TOWNSHIP CLERK

RESOLUTION NO. 20-

**TOWNSHIP OF MIDDLETOWN
COUNTY OF MONMOUTH**

**RESOLUTION AUTHORIZING RENEWAL OF THE TOWNSHIP'S MEMBERSHIP IN THE
MONMOUTH MUNICIPAL JOINT INSURANCE FUND**

WHEREAS, the Township of Middletown ("Middletown") is a member of the Middletown Municipal Joint Insurance Fund ("JIF"), which is a duly chartered municipal insurance fund, as authorized by N.J.S.A. 40A:10-36 et seq.; and

WHEREAS, Middletown seeks to renew its membership in the JIF, which expired on December 31, 2019, for a three-year period.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Middletown, in the County of Monmouth, State of New Jersey, that it hereby approves renewal of its membership in the Monmouth Municipal Joint Insurance Fund, for a three-year period, beginning January 1, 2020 and ending December 31, 2022 at 12:01 am.

BE IT FURTHER RESOLVED that the Township agrees to be a participating member of the Monmouth Municipal Joint Insurance Fund for the above-provided period and to comply with all of the rules, regulations, and obligations associated with said membership.

BE IT FURTHER RESOLVED that the Mayor and Township Administrator are hereby authorized and directed, subject to the legal review and approval of the Township Attorney, to ratify and reaffirm the Indemnity and Trust Agreement, Bylaws, and other organizational and operational documents of the Monmouth Municipal Joint Insurance Fund as from time to time amended and altered by the Department of Insurance, in accordance with the applicable statutes and administrative regulations as if each and every one of said documents were re-executed contemporaneously herewith.

RESOLUTION 20-

APPOINTMENT OF OFFICIAL DEPOSITORIES

**BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF
MIDDLETOWN, COUNTY OF MONMOUTH, STATE OF NEW JERSEY, as follows:**

1. That PNC Bank, Santander Bank, New Jersey Cash Management Fund, NJ/ARM Asset & Rebate Management Program, MBIA Investors Service Corporation, PFM Asset Management, Columbia Savings Bank, TD Bank, Two Rivers Community Bank, Amboy National Bank, Provident Bank, Bank Of America, Valley Bank, Investors Bank, Chase Bank, M&T Bank, Wells Fargo, and are hereby designated as the official depositories of the Township of Middletown for the year 2020 under the "Governmental Unit Depository Protection Act."
2. A certified copy of this resolution shall be provided by the Township Clerk to each of the
following:
 - a. Department of Finance

**RESOLUTION 20-
RESOLUTION AUTHORIZING A TEMPORARY BUDGET FOR 2020**

WHEREAS, N.J.S. 40A:4-19 provides that where any contract, commitment or payments are to be made prior to the final adoption of the 2020 budget, temporary appropriations should be made for the purpose and amounts required in the manner and time therein provided, and

WHEREAS, the date of this resolution is within the first 30 days of the fiscal year, and

WHEREAS, the total appropriations in the 2019 current fund budget, exclusive of any appropriations made for interest and debt redemption charges, capital improvement and public assistance, is the sum of \$70,534,331.28 and

WHEREAS, 26.25% of the total appropriations in the 2019 budget, exclusive of any appropriations made for interest and debt redemption charges, capital improvement and public assistance in said budget is the sum of \$18,515,261.96 and

WHEREAS, the total debt service for the municipal budget temporary appropriations is \$6,000,000.00 and

NOW, THEREFORE, BE IT RESOLVED by the Township committee of the Township of Middletown, in the County of Monmouth, State of New Jersey, that the attached listing (Attachment 1 – 2020 Temporary Budget Worksheet) of appropriations be made and a certified copy of this resolution be transmitted to the Chief Financial Officer for her records:

	Attachment 1 - 2020 Temporary Budget Worksheet	
		1/5/2020
Account Number	Description	Meeting
Current Fund		
0-01-20-100-100-100	A/E S&W	197,082.38
0-01-20-100-100-200	A/E O&E	44,034.38
0-01-20-100-101-100	Purchasing S&W	41,652.19
0-01-20-100-101-200	Purchasing O&E	931.88
0-01-20-110-100-100	Township Committee S&W	5,250.00
0-01-20-110-100-208	Township Committee Other Expense	8,818.75
0-01-20-120-100-100	Township Clerk S&W	98,227.24
0-01-20-120-100-200	Township Clerk O&E	31,237.50
0-01-20-120-101-101	Elections - Regular S&W	1,312.50
0-01-20-120-101-208	Elections - O&E	6,562.50
0-01-20-130-100-100	Finance - S&W	147,007.09
0-01-20-130-100-200	Finance - O&E	21,708.75
0-01-20-135-100-000	Finance Audit Control Account	25,725.00
0-01-20-140-100-100	MIS - S&W	99,575.96
0-01-20-140-100-200	MIS - O&E	49,310.63
0-01-20-145-100-100	Collector - S&W	93,027.38
0-01-20-145-100-200	Collector - O&E	15,333.94
0-01-20-145-101-260	Collector - Tax Title Liens	10,500.00
0-01-20-150-100-100	Assessor - S&W	84,018.90
0-01-20-150-100-200	Assessor - O&E	48,626.81
0-01-20-150-101-298	Assessor - Maintenance of Tax Maps - Engineer	6,562.50
0-01-20-155-100-200	Legal - O&E	137,812.50
0-01-20-165-100-200	Engineer - O&E	17,062.50
0-01-21-180-100-100	Planning - S&W	73,592.93
0-01-21-180-100-200	Planning - O&E	22,960.88
0-01-21-180-101-100	Planning Board - S&W	6,562.50
0-01-21-180-101-200	Planning Board - O&E	13,387.50
0-01-21-185-100-100	Zoning Board - S&W	6,431.25
0-01-21-185-100-200	Zoning Board - O&E	8,137.50
0-01-22-195-100-100	Inspections - S&W	325,328.85

0-01-22-195-100-200	Inspections - O&E	6,116.25
0-01-23-210-100-200	Insurance Claims Control Account	573,341.96
0-01-23-215-100-200	Insurance - Workmen's Comp	218,012.55
0-01-23-220-100-200	Insurance Benefits	2,653,875.00
0-01-23-225-100-200	Insurance - Unemployment	39,568.20
0-01-25-240-100-100	Police S&W	3,821,699.96
0-01-25-240-100-200	Police O&E	214,456.25
0-01-25-252-100-101	Emergency Management - S&W	10,323.34
0-01-25-252-100-200	Emergency Management - O&E	9,976.84
0-01-25-255-100-621	Fire-Aid Subsidy to Fire Companies	64,968.75
0-01-25-260-100-100	First Aid - S&W	1,575.00
0-01-25-260-100-200	First Aid - O&E	21,131.25
0-01-25-260-101-621	First Aid - Subsidy to Companies	52,500.00
0-01-25-265-100-100	Fire - S&W	20,448.75
0-01-25-265-100-200	Fire - O&E	106,260.00
0-01-25-265-101-100	Uniform Fire Safety - S&W	37,857.75
0-01-25-265-101-200	Uniform Fire Safety - O&E	3,806.25
0-01-25-265-102-306	Fire-Uniform Fire Safety - LEA Rebate	23,625.00
0-01-25-275-100-100	Prosecutor - S&W	19,687.50
0-01-25-275-100-200	Prosecutor - O/E	2,625.00
0-01-25-445-100-273	Fire-Hydrant Services	212,625.00
0-01-26-290-100-100	Streets & Roads - S&W	591,212.48
0-01-26-290-100-200	Streets & Roads - O&E	294,708.75
0-01-26-290-101-200	Snow - O&E	123,437.50
0-01-26-290-102-100	Parks - S&W	295,071.26
0-01-26-290-102-200	Parks - O&E	118,650.00
0-01-26-290-103-238	Beach Maintenance - O&E	1,312.50
0-01-26-290-104-100	Dept of Public Works Administration & Engineering-S&W	151,033.58
0-01-26-290-104-200	Dept of Public Works Administration & Engineering-O&E	6,956.25
0-01-26-305-100-100	Solid Waste & Recycling - S&W	72,803.97
0-01-26-305-100-200	Solid Waste & Recycling - O&E	1,936,856.25
0-01-26-310-100-100	Maintenance of Township Property - S&W	186,723.86
0-01-26-310-100-200	Maintenance of Township Property -O&E	134,006.25
0-01-26-315-100-100	Fleet Maintenance - S&W	165,785.55
0-01-26-315-100-200	Fleet Maintenance - O&E	232,968.75
0-01-26-325-100-250	Condominium Maintenance	39,375.00
0-01-27-330-100-100	Health - S&W	70,000.09
0-01-27-330-100-200	Health - O&E	9,177.00
0-01-27-330-101-100	Alliance - S&W	22,246.35
0-01-27-330-101-200	Alliance - O&E	7,947.19
0-01-27-340-100-000	Animal Control - S&W	7,875.00
0-01-27-340-100-200	Animal Control - O&E	20,146.88
0-01-28-370-100-100	Recreation - S&W	121,635.68
0-01-28-370-100-200	Recreation - O&E	21,905.63
0-01-29-390-100-100	Maintenance of Free Public Library	972,137.25
0-01-30-410-204-284	Fire Dept. - LOSAP	85,312.50
0-01-30-410-205-291	Railroad Parking Lot Lease	6,562.50
0-01-30-410-206-208	Prior Year Bill - 2012 Polling Place Payments	1,800.00
0-01-30-410-207-208	Prior Year Bill - 2013 Polling Place Payments	2,400.00
0-01-30-410-208-208	Prior Year Bill - 2014 Polling Place Payments	1,800.00
0-01-30-410-209-208	Prior Year Bill - 2015 Polling Place Payments	1,200.00
0-01-30-410-210-208	Prior Year Bill - 2016 Polling Place Payments	1,200.00
0-01-30-410-211-208	Prior Year Bill - 2017 Polling Place Payments	1,200.00

0-01-30-415-100-115	Accumulated Leave Compensation	65,625.00
0-01-30-415-100-125	Sick Time Buy Back	65,625.00
0-01-31-430-200-200	Utilities - O&E	123,375.00
0-01-31-435-200-271	Street Lights - Electricity	196,875.00
0-01-31-440-200-200	Utilities - Telephone	162,225.00
0-01-31-445-200-273	Utilities - Water	45,937.50
0-01-31-446-200-200	Utilities - Natural Gas	63,000.00
0-01-31-447-100-275	Utilities - Heating Oil	3,937.50
0-01-31-455-200-200	Utilities - Sewer	4,357.50
0-01-31-460-200-200	Utilities - Motor Fuel	161,437.50
0-01-35-470-200-208	Contingencies	5,250.00
0-01-36-472-200-284	Statutory - Social Security	323,249.06
0-01-36-477-200-284	Defined Contribution Retirement Program (DCRP)	19,109.48
0-01-37-480-200-221	Insurance - Judgements/Settlements	52,500.00
0-01-41-700-210-521	Senior Citizen Center	33,500.00
0-01-42-101-200-270	Interlocal Agreement - BOE Fuel	34,125.00
0-01-42-101-200-271	Interlocal Agreement - Tax Collector	4,725.00
0-01-42-101-200-272	Interlocal Agreement-CFO Services	15,750.00
0-01-42-101-200-273	Interlocal Agreement- QPA Services	1,260.00
0-01-42-101-200-275	Interlocal Agreement - Boro of Highlands Building Department	50,531.25
0-01-42-101-202-233	Interlocal - Mon Cty Scat Agreement	6,431.25
0-01-42-101-203-270	Interlocal - Monmouth County Regional Health	42,305.29
0-01-42-101-204-233	Interlocal - Monmouth County Dispatch Services	129,202.50
0-01-43-490-100-100	Court - S&W	139,625.85
0-01-43-490-100-200	Court - O&E	9,544.50
0-01-43-495-100-101	Public Defender - S&W	7,875.00
	TOTAL	17,235,090.42
	Debt Service	6,000,000.00
		23,235,090.42